

# Requirements to Qualify for Community Room

## Deweese Partner Rate

- 1) Event must be completely free and open to the public.
- 2) Renter must be part of an organization or nonprofit group that services the community – application as an individual not permitted.
- 3) No transfer of money can occur on site, be it sales of goods, sales of services, donations, or pay-what-you-can ticketing.
- 4) No alcohol can be served.
- 5) Nature of event must be beneficial to the public (i.e. job fairs, youth events, arts outreach programming, health screenings, free or pro bono professional services).
- 6) Final determination and approval of Community Rental Rate status is at the sole discretion of The Lyric Operations Manager & Executive Director once an event summary & application is submitted.
- 7) Once approved, group is granted rental of the Community Room for a special rate of \$50.00 per hour. For additional rental items or services, regular rates apply. This rate does not apply to theatrical rentals.

*For any additional questions, contact The Lyric at (859) 280-2201 or [operations@lexingtonlyric.com](mailto:operations@lexingtonlyric.com)*

# Deweese Street Partner Rate Application

Main Contact Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Email: \_\_\_\_\_

Address (City, State, ZIP): \_\_\_\_\_

\_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_-\_\_\_\_\_

Nonprofit Organization: \_\_\_\_ \_\_\_\_\_

*Check if yes and provide nonprofit ID or FEIN*

Proposed date(s) of program: \_\_\_\_\_

Proposed times of program: \_\_\_\_\_:\_\_\_\_\_ - \_\_\_\_\_:\_\_\_\_\_

*\*Please include time for setup, event time, and breakdown*

Estimated number of guests in attendance:

1. Please describe your theatrical presentation/performance/event below.

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2. The mission of the Lyric Theatre & Cultural Arts Center is to preserve, promote, present, and celebrate diverse cultures through artistic presentations of the highest quality, educational programming and outreach, film, and opportunities for community inclusion. How does your program relate to and help The Lyric achieve our mission?

*Once completed, please send this form to [operations@lexingtonlyric.com](mailto:operations@lexingtonlyric.com)  
or drop off in person at  
300 East Third Street  
Lexington, KY 40508*